

MILPERSMAN 1001-050

RESERVE PERSONNEL MANAGEMENT ASSISTANCE TEAM (RPMAT)

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1. Background

a. RPMAT was established by Navy Personnel Command (NAVPERSCOM) as a component of Navy Reserve Personnel Center (NAVRESPERSCEN). RPMAT is now a component of Commander, Navy Reserve Forces Command (COMNAVRESFORCOM), New Orleans, LA.

b. RPMAT provides advice and assistance to Navy Reserve Pay/Personnel Administrative Support System (PASS) and other field activities. RPMAT audits service and other records of Selected Reservists and other Reserve personnel, and reports findings and recommendations to the cognizant commanding officer (CO) or officer in charge (OIC).

2. Functions of RPMAT. Functions of RPMAT are to

a. provide advice and assistance in the efficient reporting and processing of Reserve personnel information or data.

b. provide proper verification of personnel accounting source documents.

c. plan, schedule, and perform assist visits at activities responsible for the administration of Reserve personnel. Report findings or recommendations to the cognizant CO or OIC.

d. audit activity accounting source documents for Reserve personnel against Reserve information systems databases and initiate or recommend corrective action.

e. recommend policy and procedure improvements in the administration of Reserve personnel.